



District e-Book



**Lions
International**

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Prepare to Lead as Vice District Governor; Prepare to Succeed as District Governor

While serving as a vice district governor, you will complete training and prepare to lead your district as governor. As district governor, you will implement the plan to achieve your district goals.

One of your top priorities is to stand ready to fulfill the duties of the district governor if the governor is unable to do so for any reason. Most likely, you will also have other duties as assigned by the governor and may be asked to lead one or more committees during the year.

In addition to those duties, you should dedicate time preparing to serve as district governor and complete training. It is important to understand the role of district governor and all its responsibilities well before you begin to serve.

Familiarize yourself with the [Standard Form Lions District Constitution & By-Laws](#), the governing document of a Lions district. Refer to it often to ensure the district is governed according to the By-Laws and you understand the responsibilities of each role.

IMPORTANT: All vice district governors and district governors should ensure you have a unique email address (one not shared with another Lion) listed in your member profile. This will enable Lions International to communicate important programmatic messages directly to you.

Vice District Governor Training Programs

Prior to your term as district governor, you will spend a good portion of your time preparing to serve through training programs designed for both second and first vice district governors. These yearlong training programs are where you will learn the responsibilities of a district governor, fine-tune your leadership skills, and share best practices with your fellow leaders to help you strengthen your district and achieve your district's goals.

The Second Vice District Governor (SVDG) Training Program – includes online learning, multiple district/single district training, and live virtual training. Visit the [SVDG Training Program Webpage](#) for the latest program information and helpful resources. The following are a few program highlights.

- SVDG Single District and Multiple District-Level Training – Global Action Team coordinators organize training for SVDGs within your multiple or single district. Single district SVDGs are encouraged to attend a nearby multiple district SVDG training.
- SVDG Online Assignments – You are assigned e-Learning courses and online assignments throughout your year as SVDG. these online assignments are launched via the SVDG Learning Path in the [Lions Learning Center \(LLC\)](#). Communications related to the launch of online assignments are shared via email.

The First Vice District Governors/District Governors-Elect (FVDG/DGE) Training Program – Includes online learning, multiple district/single district training, and two in-person training events. Visit the [FVDG/DGE Training Webpage](#) for the latest program information including training dates and schedules and review the FVDG/DGE Program Overview and Frequently Asked Questions PDFs for specific details about activities, assignments and expectations. The following are a few program highlights.

- **FVDG/DGE Single District and Multiple District-Level Training** – Curriculum is provided to the single/multiple district Global Action Team coordinators to organize training for FVDGs/DGEs within your multiple district or nearby single districts.
- **FVDG/DGE Groups** – FVDG/DGEs are divided into classroom groups by language and assigned a group leader who is your mentor and guide throughout the training program. Group leaders first contact their assigned FVDGs/DGEs in late August/early September.
- **FVDG/DGE Online Assignments** – First vice district governors/district governors-elect are assigned eLearning courses and online assignments throughout your year as FVDG/DGE. These online assignments are launched in phases via the FVDG/DGE Learning Path in the [Lions Learning Center \(LLC\)](#). Communications related to the launch of online assignments are shared via your assigned group leader.
- **FVDG/DGE Multiple District level training** –Curriculum is provided to the multiple district Global Action Team Coordinators to provide training to the FVDG/DGE within their multiple district or nearby single districts.
- **FVDG/DGE Seminar** – A four-day training event divided into two locations: Days 1 – 3 in St. Charles, IL., USA (FVDGs/DGEs only) and Day 4 at the annual International Convention.
- **FVDG/DGE Seminar Registration and Travel** – Logistics are provided by email via DGEseminar@lionsclubs.org and DGETravel@lionsclubs.org. Registration and travel communications begin in late September/early October. If you require a travel Visa to enter the country, consider applying early. Per board policy, all travel arrangements shall be made through the association's preferred travel agency.

The [FVDG/DGE Training Program](#) webpage is continuously updated with details and instructions for all registration, accommodation and travel logistics. Visit the webpage often for the latest information.

Where Do I Find Essential Information?

Create Your Lion Account Login

The [Member Portal](#) – allows you access to all Lions applications: MyLion, MyLCI, Insights, Learn and Shop.

Log into the Member Portal with your Lion Account – an easy-to-use, single sign-on to our digital ecosystem. Don't have a Lion Account? [Register here](#).

[Registration and Password Instructions](#) - These easy instructions will aid you in gaining access to the Lion Portal if you haven't already set up your profile.

MyLION – Connect.Serve.Report! This site is where clubs report service, plan their service projects, connect with other Lions and create personal profiles. If you have further questions regarding MyLION, please email MyLION@lionsclubs.org

MyLCI – Tools for the Lion leaders! This site is where the club can manage their membership, create district and club profiles, check club voter eligibility, document and plan conventions as well as check new club charter application status. If you have further questions regarding MyLCI, please email myLCI@lionsclubs.org

- Club Achievement Report: This report provides a helpful overview of clubs when you visit. It showcases helpful information on membership, awards, officers and much more.
- [District Guest](#) - A district governor may assign guest administrator access for up to five additional Lions for administrative support.
- [Who has access](#) - Make sure your district team also has full knowledge of how to use the Lion Portal as a key information resource.
- [Member Contact Data Downloads](#) - Use this key feature of the Lion Portal to create mailing address, email address and phone lists for easier communication.
- [Delegate Listing](#) - List of eligible members per club to vote.
- [Deceased Lists](#) - List of Lions that have recently passed.
- **Membership Reports** – This information is available under the Support Center menu on the home page after you log in to the Lion Portal.
 - [Membership Register Report](#) - Shows club list and status, membership count and last membership reporting date.
 - [Missing Club Officers](#) - Lists missing club officer positions for each club.

- [Summary of Membership](#) - Summary of membership types and gender by club.
- [Cumulative Reports](#) - Cumulative membership and club summary report fiscal year-to-date.
- [Club Health Assessment Report](#) - Shows all key information on club status, membership count and reporting history for all clubs in the district.

Insights – Comprehensive overview of Lions International in the areas of Membership, Service Activity, Donations and Club strength. Also featured are District Goals Progress and Learn.

Learn – Provides Lions and Leos a central location to complete Lions Learning Center (LLC) courses, search for Lions International institutes (FDI and LCIP) view local trainings as reported by Multiple District and District GLT Coordinators and allows an individual Lion or Leo to access their “My Learning Record” report.

Lions Shop – An easy way to order the most common club supplies and Lions International branded merchandise. Club presidents, secretaries or treasurers can login to their Shop account through the Member Portal and use club funds to purchase items. If you have further questions regarding club supplies, please email orderdetails@lionsclubs.org.

Evolving our digital tools

Coming in 2024, we’ll be combining MyLion, MyLCI and Insights, along with some additional tools and functionality, into a new unified experience called the Lion Portal. The new system will offer the same features and functionality currently available, but with a more consistent and efficient experience. Find out more [here](#).

The District Cabinet

When building the district team and cabinet, see your own district Constitution and By-Laws for additional cabinet positions that it may include.

Model District Structure – District Cabinet organizational chart

This [Model District Structure](#) chart provides a suggested district cabinet structure and includes the Global Action Team District Coordinators. The International Constitution and By-Laws provides for these positions:

Officers - These positions may only be recorded into the Lion Portal by District and Club Division Administrative staff.

Immediate Past District Governor - [Resources](#) for Past District Governors to help a past district governor stay informed, stay involved and polish leadership skills.

District Governor - Complete and attach the [District Governor Biography](#) form.

First Vice District Governor/DGE - Complete and attach the [First Vice District Governor Biography](#) form.

Second Vice District Governor - Complete and attach the [Second Vice District Governor Biography](#) form.

Please send the [Convention Report Form](#) immediately following the district convention to report the results of the officer elections for the incoming district governor team officers:

Cabinet Officers – may be [reported](#) in the Lion Portal by the First Vice District Governor/DGE after May 15:

Cabinet Secretary and Cabinet Treasurer - [Cabinet Secretary & Treasurer e-Book](#)

If you are unable to complete officer reporting in the Lion Portal, you may instead use a [writable PDF](#).

Zone and Region Chairpersons

As district governor-elect, you can report zone and region chairpersons in the Lion Portal while creating the zone and region structure. This task should be completed as soon as you obtain district governor-elect access in the Lion Portal. This task may only be completed in the Lion Portal.

- Instructions to [set up the zones and regions](#) in the district include:
 - Creating zone and region structures and assigning chairpersons.
 - Assigning both current and new clubs to zones and maintaining zones.
 - Running a report of zones and regions.
- [Resources for Zone and Region Chairpersons](#) – The Region and Zone Chairperson Center makes it easy to access information that is relevant to zone and region chairpersons.
- [Global Membership Approach – Region and Zone Chairperson](#) – Explore the webpage designed to assist region and zone chairpersons focus on tools and resources to assist with the “Process for Success.” The process is designed to not only help clubs grow but to inspire new ideas, truly engage membership (improving retention) and empower current and potential club leaders to lead. BUILD A TEAM, BUILD A VISION, BUILD A PLAN, BUILD SUCCESS!
- [Zone and Region Awards](#) – The requirements are scheduled in a way that optimizes the resources mentioned. Make your plans early and achieve the requirements as suggested throughout the year so everyday counts!
- [Zone Chairperson Workshop](#) – This instructor-led workshop is designed to provide zone and region chairpersons with a basic understanding of their roles and responsibilities, setting meaningful zone goals, assessing club health and using the 5 Whys Method for problem solving within their zone. The workshop also includes a Zone Chairperson Workshop Virtual Delivery Tip Sheet, so that the workshop can be adapted for delivery via online meeting platforms.

District Global Action Team

As district governor you are the chairperson of the Global Action Team.

Work with your Global Action Team coordinators to develop and achieve the district goals and *MISSION 1.5* targets. The team creates synergy and determine new opportunities for the district and clubs to strengthen membership, develop skilled leaders and expand the district's humanitarian service. The team also helps maintain a continuous feedback loop between clubs and GAT multiple district and area leaders to share successes and mitigate challenges.

Below are links to roles and responsibilities. Additional supporting materials are available on the [Global Action Team](#) webpage.

- [Global Membership Team District Coordinator](#) – This coordinator serves for one year and is appointed/elected as per the district constitution and by-laws.
- [Global Leadership Team District Coordinator](#) – This coordinator serves for one year and is appointed/elected as per the district constitution and by-laws.
- [Global Service Team District Coordinator](#) – This coordinator serves for one year and is appointed/elected as per the district constitution and by-laws.
- [Global Extension Team District Coordinator](#) – This coordinator serves for one year and is appointed/elected as per the district constitution and by-laws.

[District LCIF Coordinator](#) – This coordinator appointed through LCIF helps create a stronger LCIF, enabling the Foundation to advance its humanitarian work around the world.

District Chairpersons

Lions International officially recognizes 14 district committee chairpersons. Report chairpersons and coordinators using the Lion Portal or the [writable PDF form](#). Terms are for one year unless otherwise designated.

- [Convention](#) – The Convention Chairperson works on behalf of the District Governor to execute a successful convention for the Lions members of the district.
- [Childhood Cancer](#) – This Lion raises awareness and educates Lions and Leos about childhood cancer and identifies viable service opportunities to benefit affected families and support existing medical services.
- [Diabetes](#) – This Lion organizes effective service projects to help fight diabetes in their communities within the district.

- [Environment](#) – This Lion provides clubs with the assistance they need to organize environmental service projects in their district.
- [Honorary Committee](#) – This Lion supports past district governors to stay involved in supporting the clubs to promote harmony throughout the district.
- [Hunger](#) – This Lion provides clubs with the assistance they need to organize hunger service projects in their district.
- Information Technology – This chairperson assists district and club leaders with social media, e-District House and e-Clubhouse tools.
- [Leo Club](#) – Leo club chairpersons contribute to the success of their districts through the promotion, development and continual support of Leo clubs. Either one-year or three-year appointments are available.
- [Leo and Leo-Lion Liaisons](#) – Help bring younger voices and perspectives to the district level and build stronger Leo and Lion connections.
- [Marketing Chairperson](#) – The webpage of publicity ideas ranges from basic brochures to social media.
- [Peace Poster Contest Chairperson](#) – This chairperson assists the district governor with the [Peace Poster Contest](#) in the district.
- [Vision](#) – This chairperson organizes vision service projects in the district and motivates Lions to undertake service projects.
- [Youth Camps and Exchange](#) – This chairperson oversees the Youth Camp and Exchange Program and helps bring young people of different countries into meaningful contact with each other with facilitating the sharing of ideas, customs and cultural viewpoints.
- [Lions Quest](#) – This is Lions Clubs International Foundation’s most comprehensive Youth Program, which provides youth with positive life skills.

Ordering Items through Lions International Club Supplies

District Governors obtain access to their district accounts on July 1st each year. Here are some quick links to the most frequently requested items in the [Lions Shop](#).

- [Awards and Recognition](#) – This section contains a wide variety of products to help you recognize outstanding Lions Clubs. Some of the more popular district awards include:
 - [District Officer Medals](#)
 - [District Chairperson Tabs](#)
 - [District Governor Award Medal](#)
 - [Ribbons and Bars](#)
- [Name Badges](#) – The district officer badge is used for all district officers other than district governor or past district governor. Name badges for the following officers and their companions are issued ONCE free of charge by the District & Club Administration Division. Any additional or replacement badges must be ordered directly through the Lions Shop.
 - District Governor-elect and companion
 - Outgoing District Governor and companion
- [District Officer Lapel Tacks](#) – Available for all major district titles.
- [Past District Governor Lapel Tacks](#) – In addition to the standard lapel tack, special items are available to recognize Past District Governors.
- [District Governor Patch](#) – A 5 -1/8” diameter deluxe emblem for use on the District Governor’s blazers and other apparel.
- [District Officer Crest](#) – A 5-1/8” diameter deluxe emblem for use on district officers’ blazers and other apparel.
- [New Member Induction Kit](#) - This kit is for new members in already-existing clubs. Each district governor receives 50 kits at the beginning of the fiscal year.
 - If additional kits are required throughout the year, you may log into your Lion Account and order kits through the Lions Shop. Please note, you will not be able to add kits to your cart if you are not logged in.
 - New member kits for newly chartered clubs are handled differently and are not available through Club Supplies. For further assistance, please contact newclubs@lionsclubs.org.

- [Peace Poster Kit](#) - Kits are available for purchase January 15th through October 1st.

If you have further questions regarding club supplies, please email orderdetails@lionsclubs.org.

Grants

Lions International Grants - Are available to support the growth of our association and improve our communities.

- [New Voices Symposiums](#) – The symposium is a useful tool for pinpointing needs and relevant service opportunities that will spark the interest of people of all ages and backgrounds in the community.
- [New Voices Workshop](#) – The workshop is to bring together a small diverse group of Lions to explore factors surrounding the recruitment and retention of individuals from the various ethnic, gender and age groups in specific parts of the world.
- [Leo Leadership Grant](#) - Provides financial assistance to a Lions multiple district, sub-district or single district interested in organizing a Leo leadership conference.
- [Membership Development Grant](#) - Membership Development Grants are awarded to districts and multiple districts to assist with the costs related to chartering new clubs and recruiting members to existing clubs. District can receive up to US\$1,500.
- [Marketing Grant](#) – This grant is designed to assist multiple or single districts in raising public awareness of Lions and Lions programs.
- [Leadership Development Multiple District Grant Program](#) -This grant program offers funds to support expenses related to multiple district level training of first and second vice district governors.
- [Leadership Development District Grant Program](#) – This grant program offers funds to support expenses related to district level training of zone chairpersons.
- [Leadership Development Institute Grant Program](#) - This grant program offers funds to multiple districts, single districts and undistricted provisional districts/regions/zones to conduct an Emerging Lions Leadership Institute (ELLI) or Regional Lions Leadership Institute (RLLI).

LCIF Grants

LCIF offers a wide variety of grants to support Lions' service to their local communities and the world. For decades, LCIF has contributed to Lions' efforts in the focus areas of vision, disaster relief, youth and humanitarian causes. Visit the [LCIF Grants Toolkit](#) for more information.

Time Management – Planning Your Schedule for the Year

You may find that your daily schedule fills up quickly while serving as district governor. If you start your master calendar by dedicating time for your events and obligations required by your position, you will more easily be able to prioritize other events that you may not have anticipated. Start your master plan by prioritizing events where you are required to attend or lead and schedule yourself appropriately for those events that require a substantial time and travel commitment.

International Events

- [Lions International Calendar of Events](#) - This international headquarters calendar contains upcoming events and important award application deadlines along with information on global service events.
- International Convention - [LionsCon](#) is a great webpage that provides a one-stop shop to everything you need to join Lions International premier event, including online registration, venues, convention programs and area tours.

District-wide Events - You are directly responsible for presiding over these events or actively participating in them.

- District Cabinet meetings are held in each quarter of the fiscal year.
- District Convention – Each district must hold an annual convention as per the International Constitution and By-Laws.
- Council of Governors Meeting – [Your Council of Governors](#) – it describes activities of the multiple district and your role.

Club Visits - You may make an annual visit to each club in the district to support the health of the club, facilitate open communication and promote programs and events. Visit our *“Make your club visitation count!”* [webpage](#) to learn more.

Learning Opportunities or Events - You will play an important role in providing development support for both club officers and district leaders. For further inquiries or assistance for the below, contact your local Global Action Team – GLT Coordinator.

- [Club Officer Orientation and Zone Chairperson Orientation](#) – Online course are available in the Lions Learning Center (LLC) for individual self-guided training. Log into the Lion Portal using your Lion Account credentials to access the [Lions Learning Center](#) (located within Learn application).
- [Zone Chairperson Workshop](#) – This instructor-led workshop is designed to provide zone and region chairpersons with a basic understanding of their roles and responsibilities, setting meaningful zone goals, assessing club health and using the 5 Whys Method for problem solving within their zone. The

workshop also includes a Zone Chairperson Workshop Virtual Delivery Tip Sheet, so that the workshop can be adapted for delivery via online meeting platforms.

- [Lions Mentoring Program](#) – This program offers opportunities for personal development that help members realize the potential of their unique skills and knowledge.
- [Faculty Development Institute \(FDI\)](#) – This institute provides fundamental training delivery skills for Lions who desire to lead and train others at the local level. It includes opportunities to practice facilitating in a classroom environment. View the “Ready to Apply” section of the [FDI webpage](#) to view the FDI offered in your CA. Encourage qualified Lions to apply.
- [Lions Certified Instructor Program \(LCIP\)](#) – This program serves as the path by which Lions can apply to become certified instructors and maintain that certification through professional development. Lions who become certified are eligible to serve as faculty at Lions International institutes*, FVDG/DGE Seminar, and other training-related events. The LCIP training provides qualified Lions with knowledge about the Lions International method of facilitation and an opportunity to be evaluated for certification. Certification requires that the Lion successfully facilitates a 60-minute training session. Certified Lions must recertify by completing required professional development activities every four years to maintain their LCIP certification. View the “Ready to Apply” section of the [LCIP Training webpage](#) to view the LCIP Training offered in your constitutional area. Encourage qualified Lions to apply. **To be considered for faculty at Lions International Institutes, the candidate must be able to communicate in English.*
- [Emerging Lions Leadership Institutes \(ELLI\)](#) – This institute is available to be organized and delivered locally and prepares Lions for leadership positions at the club level. Financial support is available for multiple districts, single districts and undistracted provisional districts/regions/zone through the [Leadership Development Institute Grant Program](#).
- [Regional Lions Leadership Institutes \(RLLI\)](#) – This institute is available to be organized and delivered locally and prepares Lions for leadership positions at all levels. The curriculum is customizable to fit the training and development needs of each area. Financial support is available for multiple districts, single districts and undistracted provisional districts/regions/zone through the [Leadership Development Institute Grant Program](#).
- Local Institute Program – This program enhances the Leadership Development International Institute Program by providing options for local leaders to manage and tailor training in multiple districts, districts and/or undistracted areas. An application is available for the Regional Lions Leadership Institute (RLLI), Emerging Lions Leadership Institute (ELLI), or Faculty Development Institute (FDI). For more information, contact: institutes@lionsclubs.org.

The Lions Learning Center (LLC), accessed using your Lion Account credentials, offers all Lions and Leos the opportunity to learn and sharpen their knowledge of Lions fundamentals and leadership skills through online interactive courses.

Constitutional Area-wide Events - [Lions International Forums](#) - All Lions in the constitutional area in which the forum is held are invited to participate.

District Convention, Elections and Vacancy Filling

District Conventions

- [How to Plan a District Convention](#) – This webpage contains a guide to key components for a successful district or multiple district convention.
- [Request for Guest Speakers](#) – Use this online form to request your international speaker.

District Elections

- [District Election Procedures](#) —Provides guidance to the district on the policies and provisions related to holding the district convention and elections.
- [District Convention Report](#) – Use this writable form to confirm election results.
- [International Officer and Vice District Governor Election Complaints Procedure](#) – This provides the procedures for hearing constitutional complaints concerning district governor/first and second vice district governor election irregularities.

Filling Vacancies

- **District Governor** - To fill a vacancy in the office of district governor, see the [Standard District Constitution and By-Laws](#), Exhibit B, and “Rules of Procedure for the Special Meeting to Recommend a Lion for Appointment as District Governor.”
- **First or Second Vice District Governor** - To fill a vacancy in the office of first or second vice district governor, see the [Standard District Constitution and By-Laws](#) in Exhibit C, “Rules of Procedure for the Special Meeting to Recommend a Lion for Appointment as First or Second Vice District Governor.”
- **Supremacy of Standard Forms** - See the Standard District Constitution and By-Laws in the [Board Policy Manual, Chapter VII](#), Page 1.

Report concerns to Lions International and receive support from Lions International - If you have questions or concerns about elections or filling vacancies in your district, please email districtofficers@lionsclubs.org.

Club Visits

Preparing for a Club Visit - Here are useful reports to gain insight into key club health indicators. Visit our *"Make your club visitation count!"* [webpage](#) to learn more.

- [The Team Approach to Club Visits](#) – Sharing the club visits between all three members of the District Governor Team offers many positive benefits to both district leaders and the clubs.
- [Club Health Assessment](#) – This key monthly report gives a quick analysis of the key indicators of club strength for all clubs in the district.
- Club Achievement Report – available in the Lion Portal, this report provides a helpful overview of clubs when you visit. It showcases information on membership, awards, officers, service projects and LCIF donations and much more.
- [DG Recap](#) – This report helps the district governor keep track of clubs' outstanding balances due to Lion International.
- [Club Account Statements/Dues](#) – District governors can quickly see the current balances of individual club accounts when logged into the Lion Portal under "My Lions Clubs/Statements/Dues." For further questions regarding statements please contact the Membership Billing Department at membershipbilling@lionsclubs.org.
- [Ceremony for Installation of Officers](#) – This ceremony includes both a formal and informal script for the annual event of installing new club officers.

What to Take to Each Club Visit

- [New Member Induction Ceremony](#) – Clubs consider it an honor when a district officer is able to conduct the installation of new members.
- [New Member Kits](#) – These kits help make a new member feel special with a Lions pin, Certificate of Membership and a membership card.

Club Support

Club Quality Resources

- [Standard Club Structure](#) – This organizational chart shows the suggested structure for a club's leadership, including the Board of Directors, Officers and Chairpersons.
- [Club Quality Initiative](#) – The Club Quality Initiative is a fun, interactive process that brings members together to look at what your club is today and what it will be tomorrow.

- [Your Club Your Way!](#) – This resource offers ideas for ways that clubs can customize their meetings for an enjoyable membership experience.
- Plan for Your Club's Success (Global Membership Approach) [Webpage](#) – This webpage has been designed to assist clubs in attracting new members, overcome challenges, and develop new goals and strategies. Clubs can use this [planning guide](#) and [PowerPoint](#) to discover their strengths, ways to improve and new opportunities that will help them grow and thrive! Planning forms help develop a vision, assess your club's needs and organize your plan for a successful implementation.

Resources to Strengthen Struggling Clubs

- [Rebuilding, Reactivation Clubs](#) – There are multiple levels of support to help strengthen weak clubs and reactivate clubs that have been canceled or placed in status quo.
- **Club Rebuilding:** Club Rebuilding allows more flexibility for District Governors to focus efforts to support weak clubs by eliminating the limitations of visits. Club Rebuilding focus on the areas of rebuilding, recruiting new members, training officers and providing meaningful community service. For clubs needing assistance, please fill out the [Club Rebuilding Application](#) and obtain the appropriate signatures.
- [Status Quo Recommendation Form](#) – This form is used to recommend that a club be placed in Status Quo for failing to fulfill any of the Obligations of a Club. See Board Policy Manual, Chapter V.
- [Club Reactivation Report](#) – This form is required for both clubs wishing to return from Status Quo or to rescind a charter cancellation (within a twelve-month period).
- [Financial Suspension Policy](#) – This is a type of Status Quo tied specifically to non-payment of international dues.
- [Protective Status](#) – See the Board Policy Manual, Chapter V, Paragraph F. A district governor may request this status for a club in an area of civil or political unrest or catastrophic natural disasters.
- [Guiding Lion and Certified Guiding Lion Program](#) – This program is designed to support the success of new clubs but is also available to support older clubs to renew and re-focus their club.

Report concerns to Lions International and receive support from Lions International - If you have questions or concerns about a club in your district, please email clubstatus@lionsclubs.org.

Club Recognition/Awards

- [Club Excellence Award](#) – Clubs and districts that excel in community service, membership growth, communication and organizational management may qualify for the prestigious Excellence Awards.
- [Leo Awards and Recognition](#) – Lions International offers various rewards to recognize Leos and Lions active in the Leo Club Program. There are more than 20 award programs to acknowledge their accomplishments.

Promoting Harmony among Chartered Clubs

Preventing and Resolving Disputes

The purpose of Lions Dispute Resolution Procedures (DRP) is to provide a mechanism for resolving disputes within the Lions organization without the need for a formal evidentiary hearing. To achieve this goal, the International Board of Directors have adopted the rules of procedure for hearing complaints, disputes or claims arising from the International Constitution and By-Laws, International Board Policy or matters arising at the club or district (single, sub and multiple) level. It is an obligation of membership to pursue all complaints, disputes or claims in accordance with the International Constitution and By-Laws and policies and procedures adopted by the International Board of Directors. Accordingly, the International Board of Directors have adopted the Club Dispute Resolution Procedure, District Dispute Resolution Procedure and the Multiple District Dispute Resolution Procedure as the acceptable DRP policies to resolve Lions issues at the club, district and multiple district levels.

- [Dispute Resolution Guidelines](#) - The guidelines are intended to assist Lions members, clubs and districts (single, sub and multiple) in following the Club, District and Multiple District Dispute Resolution Procedures when conflicts cannot be resolved through informal processes. These guides are a supplement to the policies adopted by the International Board of Directors and are not intended to replace the policies adopted by the International Board of Directors.
- [Club Dispute Resolution Procedure](#) - This procedure is designed for use to resolve issues within a club.
- [District Dispute Resolution Procedure](#) - This procedure is designed for issues between clubs or between club(s) and the district administration in relation to the district's constitution, by-laws and policies.
- [Multiple District Resolution Procedure](#) - This procedure is designed for disputes relative to issues between any clubs or sub-districts in the multiple district, or any club(s) or sub-district(s) and the multiple district administration.

- [District Governor/Vice District Governor Election Complaints Procedure](#) - This document contains the rules of procedure for hearing constitutional complaints concerning district governor, first and second vice district governor elections irregularities.

DG Budget and Travel Expense Reimbursement

The District Governor is reimbursed for events related to district administration and fulfilment of administrative duties as provided by board policy.

District Governor Expense Reimbursement Policy - [Board Policy Manual, Chapter IX, Paragraph B](#). This defines reimbursable events, proper event coding and parameters of maximum allowable payments for expenses related to travel in fulfilling administrative tasks tied to district management.

- [District Governor Travel Expense Claim Form Excel](#) - This form may be completed online and saved to your hard drive. It features formulas to complete all mathematical computations and provides an easy conversion of currencies where needed.
- [District Governor Travel Expense Claim Form Instruction Tips](#) – Provides in detail how the expense claim reporting should be completed.
- [Allowed/Disallowed District Governor Expenses](#) – Describes which type of events are allowed to be reimbursed and which are not.
- [Expense Claim Training](#) – This is a three-module training course that is offered in the Lions Learning Center, accessed with your Lion Account credentials to make the process of filing travel expense claims easier.

Membership Development

The membership development division develops strategies to encourage new club growth in districts and undistricted areas, recruiting new members to existing clubs, and enhance-the satisfaction of members.

The division accomplishes this through program development, promoting new and existing initiatives through a variety of channels, providing training, developing and promoting tools and resources in support of membership development, and incentivizing results through award programs.

The priorities of the division are new club development, providing support for clubs to be family friendly, empowering clubs to be active in a virtual world, encouraging retention at the club level, empowering Lions to provide better Leo experiences, building the Leo movement, encouraging the transition from Leo to Lion.

Membership Board Policies

- [Board Policy Manual, Chapter X: Extension](#)
- [Board Policy Manual, Chapter XVII: Membership](#)

Global Membership Approach

Build Your Membership Plan - Using the [Global Membership Approach](#) helps you ensure success: The process developed will serve you in leading your club. The process is designed to not only grow your club...but to inspire new ideas, truly engage your membership (improving retention) and empower current and potential club leaders to lead. BUILD A TEAM, BUILD A VISION, BUILD A PLAN, BUILD SUCCESS!

New Club Development

- [Start a New Club](#) – This webpage highlights the different charter types designed to fit the needs of the members.
 - [Traditional](#) – This club option offers flexibility to reach new groups of people and serve a variety of communities.
 - [Specialty Clubs](#) – Designed to create clubs in which members share a common interest or passion, allowing them to connect with one another on a deeper level. For example, they may share a hobby, profession, culture, common cause or life experience.
 - [Leo Lions](#) – Leo Lions clubs provide an easy transition for graduating Leos by offering a charter/entrance fee waiver and half international dues to qualifying Leos and peers, through age of 35.
 - [Campus](#) – A Campus club can make an impact on both your local campus community and communities around the world while connecting students, faculty members and business leaders.
 - [Virtual](#) – Virtual clubs use online platforms to conduct club business and coordinate in-person service.
 - [Club Branch](#) – Club branches enable a small group of at least 5 people to form an autonomous group within a Lions club and start making a difference in their community sooner.
 - [Leo Clubs](#) – Introduces the next generation to the services that Lions provide.

- [New Club Development Guide](#) – This guide helps you complete the process of extending a new club.
- [New Club Development Workshops](#) – The District Governor Team, District Global Membership Team (GMT), or Global Extension Team (GET) can submit a request to have a new club development consultant come to their district to train on the formation of new clubs (only available in Constitutional Areas 1, 2, 3 and Multiple Districts 201 and 202).
- Specialty Club Workshops – District and multiple district teams can host workshops on how to charter specialty clubs in their communities. Email membership@lionsclubs.org for more information.

Membership Categories and Programs

[Membership Categories](#) – Lions International offers several membership categories to fit the needs of prospective members who may not be able to meet the obligations of active membership. In addition to regular membership, Lions International offers special programs. Visit our [Invite Members](#) page for additional information.

International Dues – The approved dues adjustment will be effective July 1, 2023. Dues for the 2024-2025 Lions year will increase to US\$48 per year. To learn more about the updated dues billing and to see the pro-rated billing for new members, visit the *New Membership Dues Billing and Fees* [table](#).

New Members

- [Club Membership Chairperson](#) – This guide will explain responsibilities, provide tips and introduce available resources to assist this chairperson with club membership growth.
- [New Member Application](#) – This writable PDF file is a great tool for a club secretary to keep ready to email to new prospective club members.
- [New Member Kit](#) – This kit is for new members in already existing clubs. Each district governor receives 50 at the beginning of the fiscal year. New member kits for newly chartering clubs are not available through Club Supplies.
- [New Member Orientation](#) – This webpage contains materials to help conduct Lions New Member Orientation.
- [Lions Worldwide Induction Day](#) – This is a worldwide event that welcomes new members and gives Lions the opportunity to stimulate membership growth and increase public awareness.

Commitment to Service

The mission of Lions International is to empower Lions clubs, volunteers, and partners to improve health and well-being, strengthen communities, and support those in need through humanitarian services and grants that impact lives, globally, and encourage peace and international understanding.

Global Causes & Service Programs

Your club develops its own service projects to meet the needs in your community. In addition to the many ways Lions and Leos serve locally, we also work together to support the following global causes, which present significant challenges to humanity.

- [Childhood Cancer](#) – We are working to provide support for the needs of children and families affected by childhood cancer.

Explore our resources (live in next Lion year) designed to help Lions and Leos support those impacted by childhood cancer across three areas of service:

1. *Patient and Family Support*: Ensure patients and their families impacted by childhood cancer are adequately supported, and to address the most common barriers c to obtaining necessary treatment.
 2. *Organization or Facility Assistance*: Provide support to childhood cancer organizations or facilities.
 3. *Childhood Cancer Awareness, Education and Advocacy*: Raise awareness of the impact of childhood cancer educate your community members and create positive change.
- [Diabetes](#) – We are working to provide support to reduce the prevalence of diabetes and improve quality of life for those living with diabetes.

Explore our programs designed to help you and your club lead diabetes efforts in your community:

1. [Strides for Diabetes Awareness](#): Strides events involve fun physical activity to help promote diabetes awareness and management.
2. [Type 2 Diabetes Screening](#): Type 2 diabetes screening events are important way to help your community understand their diabetes risk and take steps towards prevention.
3. [Diabetes Peer Support Groups](#): Diabetes peer support groups encourage the exchange of support of all types among community members living with diabetes.
4. [Diabetes Camps](#): Diabetes camps are designed to help enhance the quality of life for young people living with diabetes by providing diabetes management skills.

- [Disaster Relief](#) – We are working to meet immediate needs and provide long-term support for communities devastated by natural disasters, including disaster preparedness, emergency response, and community recovery and reconstruction.
- [Environment](#) – We are working to protect the environment to create healthier communities and a more sustainable world.

Explore our resources designed to help Lions and Leos protect the environment across five areas of service:

1. [Tree Planting and Tree Care](#): Improve your community through the planting of locally appropriate tree seedlings or saplings, contributing to cleaner air and a healthier environment.
 2. [Environmental Cleanup and Restoration](#): Protect nature and habits by cleaning debris and shielding pollutants from harming ecosystems marine life and the community.
 3. [Recycling and Waste Management](#): Conserve resources and reduce waste to minimize adverse impacts on sustainability.
 4. [Clean Water and Sanitation](#): Ensure safe water and adequate sanitation for all, promoting better health outcomes around the world.
 5. [Environmental Awareness, Education and Advocacy](#): Raise awareness of the importance of protecting the environment, educate your community members, and create positive change.
- [Humanitarian](#) – We are working to identify the world’s most crucial needs and provide humanitarian aid where it’s needed most, including blood drives, refugee resettlement, and care for the elderly and disabled.
 - [Hunger](#) – We are working to improve food security and access to nutritious food to help alleviate hunger.

Explore our resources (live next Lion year) designed to help Lions and Leos alleviate hunger across five areas of service:

1. *Food Collection, Preparation, and Distribution*: Enhance access to food for community members by creating avenues for food collection, preparation, and distribution.
2. *Community Feeding Event*: Promote wellness and nutrition by providing meals and community engagement for local families.
3. *Agricultural Development and Support*: Provide sustainable access to food through the development and support of community agriculture systems.
4. *Hunger Initiatives for Women and Children*: Advance food equity by empowering women and children through hunger-related service.

5. *Hunger and Nutrition Awareness, Education, and Advocacy*: Promote hunger and nutrition awareness around the world through education and advocacy.
- [Vision](#) – We are working to help prevent avoidable blindness and improve quality of life for people who are blind or visually impaired.

Explore our programs designed to help you and your club lead vision efforts on your community:

1. *Vision Screening*: Eighty percent of all visual impairment can be prevented or cured. The first step to prevention is awareness. The second is early detection through vision screening. Around the world, Lions partner with medical professionals and community leaders to screen young children, primary school students, and adults to identify those at risk for vision loss.
 - [Vision Screening for Adults Project Planner](#)
 - [Vision Screening for Children Service Project Planner](#)
 2. *Lions KidSight*: Lions KidSight provides vision screening and referral services to youth starting at the age of 6 months. These screening services are vital in ensuring youth receive early intervention and necessary eye care.
 3. *Lions Eye Banks*: Eye banks recover, evaluate, store and distribute human eye tissue for vision restoration, research and education. Eye surgeons rely on eye banks to supply them with tissue for sight-saving procedures. A Lions eye bank is sponsored by a Lions club, district or multiple district and has established working relationship with a medical facility.
 4. *Eyeqlass Recycling*: Refractive errors can be easily corrected with eyeglasses, yet millions living in low and middle-income countries lack access to basic eye care services. Lions have recognized the urgent need for corrective lenses and collect usable glasses in their communities to support the Lions Recycle for Sight Program.
- [Youth](#) – We are working to provide young people with the support they need to make positive choices, lead healthy and productive lives, and become the next great generation of service leaders. Activities include Youth Camps and Exchange, Lions Quest, Cub Program, and our Peace Poster and Essay contests.
 1. [Youth Camps and Exchange](#): Youth Camps and Exchange (YCE) has programs all around the world and is designed for young people between the ages of 15 and 22 to create and foster a spirit of understanding among peoples of the world. The YCE Program is comprised of two major parts: international exchanges and international camps.

The Service Journey

The [Service Journey](#) is an approach to living and serving well. To making a real difference people can see and feel. It encompasses four simple phases: Learn, Discover, Act and Celebrate. We love these words because they transcend organizational formulas. They have no borders. They are the essence of Lions and Leos. If the past 100 years have taught us anything, it's that as we serve, we grow. And we were never meant to stop. Service is our journey. Let's explore it together.

The Service Toolkit

Passionate about service but unsure where to begin? Searching for new insights to inspire your club? The [Service Toolkit](#) features resources designed to help Lions assess, position, and activate their clubs for greater impact.

- [Club Quality Initiative](#)
- [Club and Community Needs Assessment](#)
- [Developing Local Partnerships](#)
- [Fundraising Guide](#)

Service Project Planners

[Service Project Planners](#) – Are designed to help clubs begin or continue service that supports our global causes. Each planner includes a project overview as well as worksheets to help plan for tasks, volunteers, budget and impact.

Advocacy

Lions and Leos listen to the needs of their communities and use their voices to speak out on behalf of the people they serve. Clubs around the world participate in advocacy through community awareness and education, legislation and public policy, events and partnerships. As community leaders, Lions and Leos can raise awareness of the causes they care about, educate their community members on important issues, and create positive change. Visit the [Toolkit](#) to discover:

- What is advocacy?
- Lions advocacy strategy and programs
- Country-specific advocacy resources
- Lions International's relationship with the United Nations
- Lions advocacy history
- [Advocacy calendar](#)
- Celebrate and Share

Service Reporting

Lions and Leos inform, inspire and grow our membership and legacy of humanitarian service by sharing our impact through service reporting.

Visit the service reporting [webpage](#) to discover:

- The benefits of service reporting
- Award for clubs that report service

- How and when to report service
- Who can report service
- How to measure service impact
- How districts can help clubs report service
- Where to go for help

Service Awards

Kindness Matters Service Award – This prestigious award is given annually to a handful of Lions and Leo clubs for performing an outstanding service project in one of our global cause areas. Nominated at the club level, the Kindness Matters Service Award is a challenge for Lions and Leos to develop exceptionally innovative and creative service projects with the aim of leaving a positive impact in their communities.

Visit the [webpage](#) to learn about award criteria, how to be nominated, and the nomination timeline.

Marketing

- [Brand Guidelines and Logos](#) – To maintain consistency with the Lions International branding and safeguard our century-long equity, visit our Brand Guidelines page for guidance and inspiration. Here, you'll find valuable tools for publicizing club events, sharing updates, and facilitating recruitment. Also, don't forget to explore our comprehensive Brand Advance Kit, offering templates and resources to kickstart your efforts.
- [Marketing Matters Webpage](#) – A little bit of marketing know-how can make a big difference to clubs in your district. Brush up on the basics of marketing, learn why it matters to clubs and discover the tools to turn great ideas into action.
- [The Lions International Marketing Award](#) – Clubs have the opportunity to gain recognition for their inspiring marketing efforts! Learn more about the award and what clubs could win.
- [E-District house](#) – If you're looking for a free and easy way to create a website for your district or multiple district the e-District House is for you!
- [E-Clubhouse](#) – If you're looking for a free and easy way to create a website for your Lions club, the e-Clubhouse is for you!
- [E-LeoClubhouse](#) – If you're looking for a free and easy way to create a website for your Leo club, the e-LeoClubhouse is for you!
- Lions International Peace Contests – Encourage young people to express their unique expressions of peace through art and the written word. Clubs can encourage peace and international understanding in their communities by sponsoring a contest this year. Get full details here for the [International Peace Poster Contest](#) and [Essay Contest](#).

- [LION Magazine](#) – Learn where to find the greatest stories on earth, whether it’s from our headquarters edition or one of the many digital publications of LION Magazine around the world.
- [Lions Press Center](#) – This online newsroom helps you share your good news by providing comprehensive PR and promotional materials such as, media release templates, media kits, public service announcements and more.
- [Social Media](#) – Visit our Social Media Center for ready-to-download or customizable social media graphics, how-to videos, blog post, and a global community of Lions and Leos who are ready to help.
- [The Lions Blog](#) – Our blog showcases the news and stories at the heart of our global service.

Resources and References

Governing Documents

- [International Constitution and By-Laws](#) – This is the association’s governing document.
- [Standard Multiple District Constitution and By-Laws](#) – This pdf file is also available as a [Word document](#) to serve as a template from which the council may update its own governing document.
- [Standard District Constitution and By-Laws](#) - This pdf file is also available as a [Word document](#) to serve as a template from which the cabinet may update its own governing document.
- [Standard Form Club Constitution and By-Laws](#) - This pdf file is also available as a [Word document](#) to serve as a template from which the club may update its own governing document.
- [Board Policy Manual](#) – This landing page provides hyperlinks to each Chapter individually containing important policies that you will often reference and abide by.
- [Executive Summaries](#) – Refer to these after each meeting of the International Board of Directors for policy updates that may affect district or club operations. Search executive summary in the Resource Center.

District Officer e-Books

- Council Chairperson [e-Book](#) – Provides helpful information to guide the council chairperson through their year and links to resources and tools to be successful.
- Cabinet Secretary & Treasurer [e-Book](#) – Provides helpful information to guide the cabinet secretary & treasurer through their year and links to resources and tools to be successful.

- [Zone and Region Chairperson e-Book](#) – Guides the zone and region chairpersons through their year as they support the clubs in their zones. It provides quick access to resources, policies and tools needed to have a successful year in this critical position within the district, including the Model District Governor Advisory Committee Meeting Guide.

Club Officer e-Books

- [Club President & First Vice President e-Book](#)
- [Club Secretary e-Book](#)
- [Club Treasurer e-Book](#)
- [Club Membership Chairperson e-Book](#)
- [Club Marketing Chairperson Guide](#)
- [Club Service Chairperson e-Book](#)

About Lions Clubs International Foundation

[Lions Clubs International Foundation \(LCIF\)](#) is the charitable arm of Lions Clubs International. LCIF's mission is to empower Lions clubs, volunteers, and partners to improve health and well-being, strengthen communities, and support those in need through humanitarian services and grants that impact lives globally, and encourage peace and international understanding.

Since 1968, LCIF has funded humanitarian service through donations from Lions Clubs International members; the general public, and partners. LCIF's funding model ensures 100% of donations support grants and programs.

As the only foundation to empower the service of Lions worldwide, LCIF has awarded more than 20,000 grants worldwide, totaling more than US\$1.2 billion: Among the many services projects made possible through LCIF Funding, highlights include:

- Funding 9.7 million cataract surgeries
- Helping youth and educators in more than 110 countries through Lions Quest, the foundation's premier youth development and social and emotional learning program
- Providing more than US\$160 million for disaster relief and preparedness

LCIF supports efforts to combat vision problems, provide valuable life skills to youth, respond to major catastrophes, and build programs to address the needs of at-risk and vulnerable populations. Many LCIF grants focus on reducing the prevalence of diabetes and improving the quality of life for those living with the disease. The foundation also provides grant opportunities to support new global causes of childhood cancer, hunger, and the environment.

For more than 50 years, LCIF has remained steadfast in its commitment to empowering Lions globally through their service. With every grant awarded, beneficiaries have opportunities to enjoy safer, healthier, and more productive lives.

Contact us: lcif@lionsclubs.org

LCIF Grants

LCIF offers a wide variety of grants to support Lions' service to their local communities and the world. For decades, LCIF has contributed to Lions' efforts in the focus areas of vision, disaster relief, youth and humanitarian causes. Visit the [LCIF Grants Toolkit](#) for more information.

- [Childhood Cancer Grants](#) help support and improve quality of life for children with cancer and their families.
- [Diabetes Grants](#) help reduce prevalence of diabetes and improve quality of life for those diagnosed.
- [Disaster Grants](#) offer a variety of funding options designed to support Lions-led relief efforts during the various stages of disaster relief operations, including:
 - Emergency Grants help Lions provide immediate emergency assistance to victims of natural disasters.
 - Preparedness Grants support partnering with local authorities and organizations to prepare for future relief efforts.
 - Community Recovery Grants help support short-term clean-up and repair where immediate needs are already addressed by other organizations.
 - Major Catastrophe Grants provide support for relief efforts following natural disasters or civil calamities with significant international impact.
- [District and Club Community Impact Grants](#) fund local humanitarian projects on a club and/or district level.
- [Hunger Grants](#) support Lions' service projects focused on alleviating hunger and improving access to food resources.
- [Leo Service Grants](#) support Leos in assessing, planning, and implementing their own service projects.
- [Lions Quest Grants](#) support school and community based Social-Emotional Learning (SEL) programs for youth in grades Pre-K through 12.
 - Program Grants are implemented where Lions have detailed plans and commitments from local schools, or where programs are ready for expansion.
 - Promotional Grants assist districts in improving understanding of Lions Quest programming and communicating program value.
 - Community Partnership Grants start Lions Quest programs in new areas or reactivate dormant programs.

- [Matching Grants](#) help establish or expand Lion-initiated projects where there is an unmet humanitarian need.
- [SightFirst Grants](#) support the development of comprehensive eye care systems through projects that focus on infrastructure development, human resource training, eye care service delivery and eye health education.

For a printable version of these descriptions, download [Supporting your Service: A Guide to LCIF Grant Opportunities](#).

Contact us: LCIFGlobalGrants@lionsclubs.org

Getting Started Locally

Many presentations and learning opportunities are available to prepare clubs, districts, and multiple districts in planning and implementing projects funded by LCIF. To facilitate education about LCIF grants in your zone:

- Speak with your LCIF district coordinator to learn more about LCIF's history of grants in your district
- Learn more about identifying needs in your community, district resources, and the process of applying for a grant using [10 Tips: Applying for a LCIF Grant](#).

Supporting LCIF

The grant funding mentioned above is only possible through continued support of LCIF from Lions, Leos, Lions clubs, partners and friends of the foundation. Every donation to LCIF makes a difference, no matter the amount, and every dollar donated transforms into life-changing service that brings hope to a world in need. Our world continues to need Lions. And Lions need funding from our global foundation to magnify the impact of their service.

Recognition Programs

To honor and recognize our donors, LCIF has created a comprehensive recognition structure. Recognition varies by level of support and is available to individuals, clubs, districts, multiple districts, corporations and other contributing partners.

- [Presidential LCIF Supporter Recognition](#)
- [Melvin Jones and Progressive Melvin Jones Fellows](#)
- [Lead and Major Gift Recognition](#)
- [Lions Legacy Society](#)
- [Club Recognition](#)
- [District Recognition](#)

- [Memorial Donations](#)
- [In Honor Donations](#)
- [Corporate Recognition](#)

Learn more: <https://www.lionsclubs.org/en/give-how-to-give/recognition-programs>

Contact LCIF Development: lcifdevelopment@lionsclubs.org

Contact LCIF Donor Services: donorassistance@lionsclubs.org

Working with the LCIF District Coordinator

LCIF district coordinators are appointed by the LCIF Chairperson as members of the district cabinet. They serve in this role to help the district and the governor reach their LCIF fundraising goals. It is important to begin working with your district coordinator right away to plan a strategy including:

- Strategizing about fundraising opportunities for your district
- Developing messaging themes important to the Lions in your district
- Planning a schedule of contact for each club in your district
- Setting recognition goals for the district
- Making sure your district coordinator is invited to speak at district conventions and zone meetings

Responsibility and Privacy

LCIF stewards donor funds with a focus on transparency, governance, leadership and results. LCIF is committed to its donors, who are integral to making Lions life-changing service possible. With 100% of donations going towards grants and programs, LCIF empowers the compassionate service of Lions and those who need our help.

Learn more: <https://www.lionsclubs.org/en/explore-our-foundation/responsibility-privacy>

Legalities and Technicalities

- [Hosting International Visitors and Protocol](#) – this guide provides tips for making your guests' visit a pleasant stay and guidance regarding the association's official protocol for appropriately recognizing Lions dignitaries.
- [Use of Funds Guidelines](#) – This provides guidance on the appropriate use of public funds or administrative funds for clubs and districts.
- [General Liability Insurance Program](#) – The International Association of Lions Clubs has a program of commercial general liability insurance that covers Lions on a worldwide basis. All Clubs and Districts are automatically insured.

- [Certificates of Insurance](#) – In order to expedite the certificate issuance process, you now have the ability to create certificates of insurance on your own online.
- [Supplemental Insurance](#) – In addition to the automatic coverage mentioned above, Lions Clubs International now offers Supplemental Insurance Coverage for Clubs and Districts in the United States including Directors & Officers Liability, Crime / Fidelity, Additional Liability Insurance and Accident Insurance.
- [Lions Trademark Overview](#) – This guideline is to help you understand the appropriate use of the Lions emblem and trademarks, and when approval is required.
- [Lions Clubs International and Lions Clubs International Foundation Privacy Policy](#) – Lions Clubs International and LCIF recognize the importance of protecting the private information of our members.

Amendments to Your Constitution and By-Laws

From time to time, your district may choose to make amendments to its constitution and by-laws. As district governor, you will lead and manage this process. Check your own constitution and by-laws for the provisions regarding amendments to ensure that the process is completed according to policy. Your cabinet secretary will assist you in making necessary draft amendments, communicating with the clubs in your district regarding the proposed changes and implementing the required processes to complete the amendments.

- [Redistricting](#) – See this webpage for policy guidelines, required processes and supporting documents to complete a proposal for single, sub or multiple district redistricting proposals.
- [Guide For Consolidating Districts](#) – this guide offers a step-by-step process to assist a multiple district reconfigure sub-districts for a more effective and efficient operation of the districts and the clubs.
- [Ethical Standards – District Governor](#) – Your responsibilities begin with understanding of the core values and Ethical Standards of Lions Clubs International.
- [Ethical Standards – Club](#) – The club's role in the association demands an ongoing vigilance to maintain these standards of honest and ethical conduct.

International Headquarters

[Contact Us](#) – This webpage contains contact information, e-mail addresses and phone numbers as well as descriptions of main support functions for each division.



Lions International

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